

ORCHESTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD AT ORCHESTON VILLAGE HALL

ON 13 JULY 2020

Present:

Sam Shepherd	Chairman
Richard Ceaser	Councillor
Carol Cole	Councillor
Tim O'Keefe	Councillor

Apologies:

Bryan Wright	Vice Chairman
Christopher Coats	Councillor
Maureen Harnett	Councillor

In attendance:

John Badgery	Clerk to the Council
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COUNCIL IN INFORMAL SESSION

1. One member of the public was present but had no questions.

COUNCIL IN FORMAL SESSION

2. **Election of Chairman and Vice Chairman.** Sam Shepherd was elected as Chairman unopposed. The election of the Vice Chairman was postponed until the next meeting.
3. **Declaration of Acceptance of Office.** The Chairman signed a Declaration of Acceptance of Office.
4. **Councillors with Special Responsibilities.** Special responsibilities were confirmed as below:

Planning	the extant system (if necessary an extraordinary meeting of the PC following receipt of an application)
Emergency Planning	Cllr Cole
Highways /Rights of way/Parish Steward	Cllr Wright
Traffic/A303	Cllr Coats
Shrewton Recreational Charity	Cllr Harnett
5. **Approval of the minutes of the meeting held on 16 March 2020.** The minutes of the meeting held on 16 March 2020 had been circulated and were signed as a true record.
6. **Matters arising from the Minutes.** Nil
7. **Declaration of interests.** No councillors declared any interests.
8. **Dates and times of meetings for the coming year.** Meetings would normally start at 1930 hrs. Dates were agreed as follows:

Mon 21 Sep 2020

Mon 16 Nov 2020

Mon 18 Jan 2021 (at 1915 hrs – Precept setting meeting)

Mon 15 Mar 2021

Mon 17 May 2021 (following the Annual Parish Meeting)

9. **Chairman's Report.** Following the last meeting the Chairman had written a letter to every household in the parish to explain that, in cooperation with Shrewton PC, a Community Support Group would be established in the village to ensure that the vulnerable and those advised to shield would be supported in terms of groceries and prescriptions etc. Numerous villagers volunteered but mostly support was provided by family/neighbours/friends. The system was working extremely well.

10. **Councillors' Reports.** There were no reports from councillors.

11. **Finance** The Clerk had distributed a copy of the Income and Expenditure for the whole year. The accounts agreed with the bank statements.

12. The Annual Internal Audit Report was received and noted.

13. The Chairman read out the questions on the Annual Governance Statement for 2019/20. The Council approved the Annual Governance Statement.

14. The Chairman read through the Accounting Statements 2019/20 and the Council approved the Accounting Statements.

15. The Clerk confirmed that the Parish Council qualified as "Exempt from External Audit" because neither the Annual Income nor the Annual Expenditure exceeded £25,000. The Chairman signed the Certificate of Exemption.

16. At the end of the financial year the balance was £2156 and we had now received £2200 as the precept for FY 2020/21. Expenditure was approved:

a.	Community First for insurance	£206.38 (already paid)
b.	Wiltshire Assn of Local Councils	£103.81 (already paid)
c.	Clerk's salary	£320.00
d.	Clerk's tax	£80.00
e.	Playground fencing rails	£86.82

17. The Clerk would announce the Exercise of Public Rights on 22 July 2020. The period for the Exercise of Public Rights would be: Commence 3 August 2020, end 12 September 2020.

18. **Correspondence.**

Correspondence had been received:

- a. Briefing Notes (already distributed)
 - 20-12 Covid 19 web page
 - 20-14 Coronavirus Act and council decision making
 - 20-15 Changes to Garden Waste renewal process
 - 20-19 Phased return to schools
 - 20-20 Housing Land Supply
 - 20-21 Community facilities funding programme
 - 20-22 Wiltshire Council financial position
 - 20-23 Consultation on library re-opening
 - 20-24 Annual canvass
- b. Website accessibility – there is legislation in place requiring local councils to ensure that their Websites are accessible to anyone with a disability. It is a work in progress but we

may have to revert to saying that absolute compliance may be too costly for a council of our size.

19. **Standing Agenda Items**

a. **Planning Applications**

(i) Auvers extension had been approved

(ii) There had been no objections to a tarmac playground at Appleford School.

(iii) Land opposite Viste was discussed at length. The owners had appealed against the decision in 2019 not to approve an entrance and trackway to the old dairy site. The Clerk was directed to write to the Planning Inspector with 3 main points:

(aa) The proposed access is on the inside of a continuous curve and therefore has limited visibility.

(bb) The buildings, which are the subject of the access, are dilapidated and not used.

(cc) Use of the field for lambing (6 weeks) and hay making (4 days) represents typical use for the past 20 years.

(iv) We await a decision from Wiltshire Council on how much CIL might be received in respect of Homeleigh. The Clerk is to investigate the rules for spending CIL monies.

b. **Highways and Byways** – Footpath 12 – In May a flash flood had caused water to flow into the yard of Manor Farm. As a result the owners had created a bund along the road at the entrance to St George's church. This could be regarded as an obstruction to footpath 12 where it meets the road from the Gibbet to the crossroads. Following discussion with the owners the height of the bund had been reduced and is no longer considered problematic.

c. **Village Maintenance** – nothing to report.

20. Date of next meeting 21 September 2020 starting at 7:30pm.

September 2020

B Wright Vice Chairman